

Richland County Rules and Resolutions Committee and Ethics Board

Agenda Item Cover

Agenda Item Name: Appointment and removal process for committee/commission/board members

Department	County Board	Presented By:	Shaun Murphy-Lopez
Date of Meeting:	December 2 nd , 2021	Action Needed:	Vote
Disclosure:	Open Session	Authority:	Structure C
Date submitted:	December 1 st , 2021	Referred by:	n/a
Action needed by no later than (date)	n/a	Resolution	Needed

Recommendation and/or action language:

Recommend a motion to develop a resolution for consideration at the January Rules & Resolutions Committee meeting, setting out a framework for making changes to the current appointment and removal process for committee/commission/board members.

Background: *(preferred one page or less with focus on options and decision points)*

At the October and November meetings of the Rules & Resolutions Committee, changes to the way members are appointed to committees/commissions/board were discussed. At the October meeting, the committee decided to have Administrator Langreck give a report at the October County Board meeting, to solicit input. At the November meeting, the committee decided to have research conducted about how peer counties make appointments.

Peer counties were considered to be those with the Administrator form of government, and those of a similar population to Richland County. Emails were sent to each current County Board Chair and Administrator. Responses were received from all ten counties contacted. Responses are summarized in the attached spreadsheet. Major findings include:

- Most counties give the responsibility of County Board supervisor committee appointments to the County Board Chair, subject to County Board confirmation.
- Appointments are made either at the organizational meeting in April, or the following County Board meeting in May.
- Removal of County Board members from committees is not usually clearly defined, although responsibility for this task typically goes to the County Board Chair.
- Chairs of committees are usually determined by each committee.
- Administrators are responsible for making appointments to a variety of committees, commissions, boards, and these are typically non-supervisor seats. Per state statute, appointments are subject to confirmation by the County Board.
- Collaboration between the County Board Chair and Administrator is not unusual.

It is recommended that the Rules & Resolutions Committee give direction on the components of a framework, so that a resolution can be developed for the January meeting, for consideration and recommendation to the County Board.

Attachments and References:

Attachment: Peer county research

Financial Review:

(please check one)

<input type="checkbox"/>	In adopted budget	Fund Number	
<input type="checkbox"/>	Apportionment needed	Requested Fund Number	

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<input type="checkbox"/>	Other funding Source	
<input checked="" type="checkbox"/>	No financial impact	

Approval:

Review:

Clinton Langreck

Department Head

Administrator, or Elected Office (if applicable)
